Please complete this form on behalf of your agency/service to support children and young people within Child’s Planning who have been identified as requiring further support.

The information you provide will support the Team Around the Child to identify the correct agency/service and support them to complete the Request for Assistance form with the information required. Thank you

|  |  |
| --- | --- |
| Service/Agency | English as Additional Language |
|  |  |
| A discussion prior to Request for Assistance is required | Yes  No |
| If yes, please advise how contact should be made | Via email. |
|  |  |
| Service/Agency email for the Request for Assistance | [CentralSuppServices@moray.gov.uk](mailto:CentralSuppServices@moray.gov.uk)  Alan.Macdonald@moray.gov.uk |
| Service/Agency phone number | Admin: 01343 557943  Alan : 01343 557917 |
|  |  |
| Team Leader | Alan Macdonald |
|  |  |
| Description of the Service/Agency | Provide EAL Support across the Authority |
|  |  |
| What specific programmes are offered through this service/agency to support a CYP | Depends on need, Direct support for pupils, observations, advice or training to teachers/ schools etc |
|  |  |
| What to expect when the Request for Assistance is accepted | If after initial observation/assessment support needed/can be offered, then the support package agreed upon to be implemented with a Service Level Agreement to follow |
|  |  |
| Date information was updated | 28/11/2024 |

A flow chart outlining process for both EAL pupils new to authority and those already within the system is available for consultation on the Interchange.